

Minutes of the
Rappahannock County Library Board of Trustees'
Meeting on January 26, 2023

1. *Call to Order*

Victoria Fortuna called the meeting to order at 4:30 p.m.

2. *Confirmation of Quorum*

Library Board Members Present: Victoria Fortuna, Judy DeSarno, Kit Johnston, Patti Peterson, Maureen Harris, Randi Shumate, Debbie Knick, Bonnie Jewell, John Beardsley.

Absent: None

Staff present: Amanda Weakley, Library Director.

Members of the Public present: Ruth Welch, Beth Gainer.

3. *Approval of the Agenda*

Judy moved to approve the agenda. Randi seconded and the motion passed unopposed.

4. *Disposition of the Minutes*

Judy moved to approve minutes from the December 1, 2022 meeting. Kit seconded and the motion passed unopposed.

5. *Public Comment*

Members of the board thanked Beth for her excellent service to the board, especially as secretary; Beth expressed her appreciation, and offered her help getting the next secretary up and running.

6. Election of Officers, Appointment to Committees

The following officers were elected unanimously:

President: Victoria Fortuna

Vice President: Judy DeSarno

Treasurer: Debbie Knick

Secretary: John Beardsley

The following committee appointments were approved without dissent:

Finance: Patti Peterson, Maureen Harris, Debbie Knick, Bonnie Jewell

Personnel: Victoria Fortuna, Kit Johnston, Randi Shumate, Judy DeSarno

Building and Grounds: Debbie Knick, Randi Shumate, Bonnie Jewell

Policy: Bonnie Jewell, Maureen Harris, Victoria Fortuna

Expansion: Kit Johnston, Judy DeSarno, Patti Peterson, John Beardsley

7. Report of the President

8. Report of the Librarian

Amanda distributed a printed card with “Quick Stats” for fiscal year 2022, including data on circulation, library users, visitors, and programs. There were many comments from the board about how impressive the numbers were for a small county library.

Amanda reported

- Bibliostats** were submitted to the state and certified

- Christmas Storytime** December 3 at 12:00pm had 50 attendees

- Dolly Parton Imagination Library 1 Year Anniversary in Rapp Event-**
January 21 at 11:00am had 66 attendees

Forthcoming events:

Art Program- Adults/Seniors Painting (Registration Required) in February (Supported by FOL)

Seed Swap with Garden Club and FOL- March 25, 2023

Tea Party and Floral Arranging with Garden Club and FOL- Possibly May-Scheduling with Senior Center and sharing with Rapp at Home (Registration Required)

Buildings and Grounds Note- Fire Alarm- Amanda is obtaining estimates and will follow Small Purchasing Policy

9. *Report of the Treasurer*

Debbie provided copies of her report dated January 26, 2023. She explained that because of rising costs, utilities were over budget.

10. *Committee Reports (prior chairs)*

Personnel: the board agreed to go into closed session to discuss Amanda's performance review later in the meeting so the Library Director and members of the public could stay for the public portion of the meeting.

Expansion: Judy briefed members on the history of the expansion project. The board agreed to go back to the architects, Enteros, and ask them to continue exploring the possibilities of expansion and renovation on the current site. The possibility was discussed that the expansion might be two stories and would require an elevator. On a motion made by Kit and seconded by Victoria the board also approved an expenditure of up to \$25,000 for Enteros to develop alternate plans.

Buildings and Grounds: Discussion of continuing issues with the thermostat and fire alarm system

Finance: Debbie presented a proposed budget for FY 2024. Lengthy discussion followed. Several members thought the revenue projections, especially donations, were low, and that FOL might be able to help in this regard through grant applications and fundraising activities. On a motion made by Judy and seconded by Patti, the board voted unanimously to accept the proposed budget.

Policy: no report

11. *Old Business*

None.

12. *New Business*

The board entered a closed session to discuss the Library Director's 2022 performance (see attached motion and voting record). Discussion of goals for 2023 was postponed to the next meeting.

L. *Adjournment*

Kit moved that the meeting be adjourned, Randi seconded and the motion passed unopposed. The meeting was adjourned at 6:45 p.m.

The next meeting will be held on Thursday, February 23, 2023 at 4:30 p.m.

Submitted by John Beardsley, Secretary

Signed _____ Dated _____
President