

**MINUTES OF A MEETING OF THE
RAPPAHANNOCK COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES
28 MARCH 2024**

1. Call to Order

Victoria called the meeting to order at 4:30pm

2. Confirmation of Quorum

Board of Trustees members present at the meeting: Victoria Fortuna, John Beardsley, Judy DeSarno, Randi Shumate, Maureen Harris, Patti Peterson, Kit Johnston, and Bonnie Jewell who came at 4:34pm.

Library Staff: Amanda Weakley

Members of the Public: Bill Nenninger, Treasurer, Friends of the Library (FOL) ; Paul Faulkenberry, Rappahannock resident; Debbie Knick, Treasurer of the Library Board.

3. Approval of the Agenda

Judy moved approval of the Agenda, John seconded, and the Agenda was unanimously adopted.

4. Disposition of Minutes

Judy moved approval of the minutes as presented, Randi seconded, and the minutes were unanimously adopted.

5. FOL Report

Bill Nenninger delivered the FOL Report. Of note: FOL will have a booth at Sperryfest. FOL is covering the cost of refreshments for the upcoming Author's Forum. FOL has received approximately \$9000 in donations as a result of their annual appeal letter to members.

6. Public Comment - none.

7. Enteros Presentation of the new Plan Design for the Library Renovation

Gil Entzminger of Enteros joined the meeting via Zoom and reviewed the new plans. Board members and the public asked questions. Of note: new plan comprises 9300 square feet; construction costs are running \$500-\$600 per square foot. Next step is to move to the Schematic Design Phase and Engineering. Gil will provide the BOT with an estimate for this Phase and reach out to the engineering firms for estimates. Gil will be available to present to the Rappahannock County Board of Supervisors (BOS) at their meeting on Monday, May 6. Victoria will notify the Library Support Foundation members of the presentation to the BOS.

8. Report of the President

Victoria reported that Deborah Napier had resigned from the BOT and a new member would be appointed at the BOS meeting on Monday, April 1. She also mentioned that the Library's annual report to the BOS will be on that day as well and asked that BOT members attend the meeting if possible.

9. Report of the Librarian

Amanda reported that the flag was damaged and rope severed during a recent storm. She reached out to various entities about repair. Rappahannock Electric attached a new rope and raised our new flag as a community service.

Amanda was excited to share that the Senior Art at the Library program received the Virginia Public Library Directors Association Outstanding Adult Program Award for being the most Outstanding Adult Program serving a population under 25,000.

The Library's Local Author Celebration is on Saturday, April 13 at 11:00am. Fourteen local authors are participating.

10. Report of the Treasurer

The Treasurer's report is attached hereto (Binder). Of note: the library is three quarters of the way through the fiscal year and everything is on track to be in line with the budget. Debbie will send documents from the Jamieson bequest so that it can be reviewed by counsel.

11. Committee Reports

Personnel - no report

Expansion - no report

Buildings and Grounds - no report

Finance - no report

Policy - Maureen Harris circulated a revised policy entitled Rules and Regulation for Use of the Jamieson Room to the BOT prior to the meeting. After a brief discussion about meetings taking place after the library was closed, Judy moved adoption of the revised policy as presented, Patti seconded and the new policy was unanimously adopted.

12. Old Business

The Secretarial vacancy was tabled until the April meeting, since a new BOT member will be welcomed at that time.

13. New Business - none

14. Open Discussion - none

15. Adjournment at 6:25pm by unanimous approval.

The next meeting will be held on 25 April 2024 at 4:30 pm at the library.

Submitted by Victoria Fortuna

Victoria Fortuna, President

Date