

MINUTES OF A MEETING OF THE RAPPAHANNOCK COUNTY
PUBLIC LIBRARY BOARD OF TRUSTEES
July 25, 2024

1. Victoria called the meeting to order at 4:30pm.
2. Confirmation of Quorum: In attendance were all members of the Board of Trustees: Victoria Fortuna, John Beardsley, Judy DeSarno, Randi Shumate, Maureen Harris, Patti Peterson, Kit Johnston, Bonnie Jewell and Jen Cable. Also attending were Library Director Amanda Weakley, Library Treasurer Debbie Knick, FOL President Ruth Welch and Rappahannock News writer Ireland Hayes.
3. The meeting agenda was approved as presented.
4. The minutes of the 27, June 2024 meeting were approved.
5. FOL Report: Ruth Welch reported that they are working on a donation website. The Financial Committee will be meeting in early August and Melissa German from Center for Non Profit Excellence with PATH Foundation will be speaking. The FOL have hired a new landscaper for the Library Grounds. The FOL will be paying for the snacks for the Community Celebration on July 26th.
6. Public Comment: None
7. Report of the President: Victoria reported positive feedback from the BOS presentation. There will be an RFP for the Renovation / Feasibility Study and want to have it published in the Rappahannock News by August 8th. She made a visit to the National Sporting Library in Middleburg to gather information about fundraising campaigns. There has been expressed interest in matching donations for the library renovation fundraising campaign. She will be attending a ALA (American Library Association) Webinar next week for "Trustees Day" which will have information about fundraising, capital projects and marketing. There will be a presentation to the Lion's Club about the Library Renovation/ Expansion on September 12th at 7pm.
8. Report of the Library Director: Amanda reported there is now a new Fed Ex drop box back at the Library for the community. There will be a Community Celebraton on Friday , July 26th from 12-2 with music from Rocknoceros , snacks from FOL , Lions Club cooking hotdogs and the PATH grant for a snow cone truck. The Senior Paint programs are going well and well attended. The STEAM workshops and Summer Reading Program are wrapping up and have both been successful.

9. Report of the Treasurer: Report of the Treasurer: Debbie reported FY 2025 revenues of \$34,052.25 and FY 2025 expenses of \$5,282.77. She noted that the July payroll had not yet been posted and funds had not been transferred from the county yet. The investments account summary as of June 30, 2024 showed \$1,920,985.40 in investments and \$102,581.98 in interest earned year to date with a 5.42% return for June.

10. Committee Reports:

Personnel: None

Expansion/Renovation: John reported that the BOS meeting presentation was positive. There was a possible donor meeting for Library Renovation / Expansion. There is the next phase of hiring a consultant for Feasibility Study.

Buildings and Grounds: None

Finance: None

Policy: None

11. Old Business: Victoria motioned to approve the RFP for the consultant. Judy seconded the motion. It was approved and will be published 8/8/24 in the Rappahannock News

12. New Business: None

13. The meeting was adjourned at 5:25pm.

Submitted by Jen Cable, Secretary

Victoria Fortuna, President

Date