

**MINUTES OF A SPECIAL MEETING OF THE
RAPPAHANNOCK COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES
17 SEPTEMBER 2024**

1. Call to Order

Victoria called the meeting to order at 12:03 pm.

2. Confirmation of Quorum

Board of Trustees members present at the meeting: Victoria Fortuna, Randi Shumate, Maureen Harris, Kit Johnston, John Beardsley and Bonnie Jewell. Patti Peterson participated by Zoom for personal business reasons. Judy DeSarno and Jen Cable were absent.

Library Staff: Amanda Weakley

Members of the Public: Ruth Welch participated via Zoom.

3. Purpose of the Special Meeting was to discuss the four proposals received in response to the Board's Request for Proposals No. 25-01L regarding fundraising consulting services, and to establish a Capital Campaign Committee per the Agenda and Proposals circulated to the Board and attendees prior to the meeting. Each person in attendance discussed their impressions and evaluations of the proposals. The Board decided to interview Compass, Convergent and MGI, and to let WPO sit in the wings for the time being.

4. Victoria put forward the following resolution:

RESOLVED, that the Board establishes a Capital Campaign Committee (CCC) consisting of: Judy DeSarno, John Beardsley, Patti Peterson, Ruth Welch and Victoria Fortuna.

The resolution was seconded by John.

After discussion, the Board adopted the resolution, and agreed the CCC would interview the candidates by Zoom and report back to the Board with its recommendation. Anyone may attend the CCC meetings, however, no Board of Trustee member in attendance other than those who are members of the CCC may make comments during the meetings due to VA FOIA requirements as the meetings will be advertised as CCC meetings, not full Board of Trustee meetings.

Adjournment at 1 pm by unanimous approval.

The next regular meeting of the Board will be held on 26 September 2024 at 4:30 pm at the library.

Submitted by Victoria Fortuna

Victoria Fortuna, President

Date