

MINUTES OF A MEETING OF THE RAPPAHANNOCK COUNTY
PUBLIC LIBRARY BOARD OF TRUSTEES
October 24 , 2024

1. Victoria called the meeting to order at 4:30pm.
2. Confirmation of Quorum: In attendance were members of the Board of Trustees: Victoria Fortuna, Judy DeSarno, Patti Peterson, Randi Shumate, Bonnie Jewell, Kit Johnston and Jen Cable. Absent: Maureen Harris and John Beardsley. Also attending: FOL President Ruth Welch and Library Treasurer Debbie Knick
3. The meeting agenda was approved as presented.
4. The Minutes of the 26, September 2024 meeting were approved.
5. FOL Report: Ruth Welch reported that the Book Character Party Event was well attended. They are working with Laurie Smith about a digital marketing plan and updated website. They have gotten the new insurance for the Board. Hal Hunter has agreed to be on the FOL Board. There is an upcoming Book Barn Anniversary Sale.
6. Public Comment: None
7. Report of the President: Victoria reported that she and John met with Washington resident Liz Conley about volunteering and then she offered to join the Board as per Judy's vacancy of her Board term.
8. Report of the Library Director: Amanda reported that programs are going well and circulation is up. They will offer again at Holiday Time , the Food for Fines program to benefit the Food Pantry. The vacancy is still open for the Children's Librarian position and she continues to review applicants/applications. She is looking into Hoopla Streaming services for patrons and will report more on in the future once she has gathered more data/information. She has submitted a follow-up report of privacy pod and meeting space accommodation to the Department of Education Office of Civil Rights, but has not received a response. She has appreciated her opportunity to attend the meetings and conferences for library professionals.
9. Report of the Treasurer: Report of the Treasurer: Debbie submitted the Treasurer's Report which can be viewed in Board Docs. She reported through the end of September 2024. The Investment Funds yield for August was 5.29%. This rate is expected to have a downward trend as the Federal Reserve adjusts rates downward.
10. Committee Reports:

Personnel: None

Capital Campaign Special Committee: Victoria reported that interviews occurred on October 15th with Compass and Convergent. Further interviews will occur on October 28th. The Special Committee will meet to talk about recommendations on who to hire. At the December 5th Board Meeting it will be decided on who to hire for consultants to assist with the Capital Campaign.

Expansion/Renovation: None

Buildings and Grounds: None

Finance: Patti indicated that as a routine practice the committee should review Amanda's annual budget proposal prior to its transmission to the county administrator.

Policy: None

11. Old Business: None

12. New Business: None

13. The meeting was adjourned at 5:10pm.

Submitted by Jen Cable, Secretary

Victoria Fortuna, President

Date