MINUTES OF A MEETING OF THE RAPPAHANNOCK COUNTY
PUBLIC LIBRARY BOARD OF TRUSTEES
January 23 , 2025

1. Victoria called the meeting to order at 4:30pm.

2. **Confirmation of Quorum**: In attendance were members of the Board of Trustees: Victoria Fortuna, John Beardsley, Patti Peterson, Randi Shumate, Bonnie Jewell and Kit Johnston and Jen Cable. Absent: Liz Conley and Maureen Harris. Also attending: FOL President Ruth Welch, Treasurer Debbie Knick and Rappahannock News writer Ireland Hayes

3. The meeting agenda was approved as presented.

4. The Minutes of the 5 December 2024 board meeting and 3 January 2025 were approved.

5. **FOL Report**: Ruth reported there are 3 new FOL board members and they are working on new bylaws with more compulsory attendance for board members. FOL is working with Amanda to apply for local grant opportunities. FOL received a Richard Lykes Grant for Library Programming.

6. **Public Comment**: None

7. **Election of the Officers**:
The election of the 2026 officers were presented and approved as follows–

Victoria Fortuna, President
John Beadrsley, Vice President
Debbie Knick, Treasurer
Jen Cable, Secretary

8. **Report of the President**: Victoria will draft a letter for the PATH Foundation Flexible Funding Grant application. Amanda's annual employee performance review was conducted and she received an outstanding rating. Victoria confirmed with Keith with WPO that he was to be hired as the consultant. She will be scheduling an upcoming meeting with him to get an update on his progress in his work..

9. **Report of the Library Director**: Amanda reported that she has been working with the consultant Keith to provide the information/data needed to assist with his work on the feasibility study and potential meeting with the Capital Campaign Committee. She reported the 'Food for Fines' program brought in 53 pounds of food/goods to be donated to the Rappahannock County Food Pantry. In addition, the new streaming service Hoopla for library members is going well with higher participation than expected. Amanda will continue to pursue appropriate grant opportunities. Programming is going well for all ages and the Good Life Theater will perform on February 12th. They are starting to work on programming for the Summer Reading Program.

10. **Report of the Treasurer**: Report of the Treasurer:  Debbie submitted the Treasurer's Report which can be viewed in Board Docs. She reported through the end of December 2024.

11. **Committee Reports**:

**Personnel**: Amanda's annual performance review was today and she received an outstanding rating and we thank her for all her efforts.

**Capital Campaign Special Committee**:  A signed agreement with Keith at WPO was executed. Victoria will set up a meeting with him to get an update on his progress.

**Expansion/Renovation**: None

**Buildings and Grounds**: None

**Finance**: The Budget Proposal for FY 2026 was presented to the Board by Patti and Amanda. The Budget proposal was approved and will be submitted to the County Administrator.

**Policy**: The Electronic Participation Policy for Board Members was revised so as to be in accordance with new codes mandated by the state of Virginia.  The policy revisions were approved.

12. **Old Business**: None

13. **New Business**: None

14. The meeting was adjourned at 6:00pm.

Submitted by Jen Cable, Secretary

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Victoria Fortuna, President Date