

Minutes
Rappahannock County Library Board
April 3, 2020

A. Call To Order

Janet Davis called the meeting to order at 11:03 am.

B. Confirmation of Quorum

Present: Library Board members Garrey Curry, Beth Gainer, Randi Shumate, Janet Davis, Terri Sidrow.

Library Director David Shaffer, Assistant Library Director/Youth Services and Children's Librarian Amanda Weakley.

Absent: Victoria Fortuna, Maureen Harris, Debbie Knick, Bill Dietel.

C. Approval Of The Agenda

Garrey moved to add public comment to the agenda and approve agenda. Randi seconded and the motion passed unopposed.

D. Approval of the Electronic Meeting Policy

Randi moved to adopt the electronic meeting policy. Beth seconded and the motion passed unopposed.

E. Approval of the Participation of Board Members Electronically

Janet moved to accept Bill, Terri, Debbie, Victoria, and Maureen by electronic teleconference participation. Janet seconded and the motion passed unopposed.

F. Minutes From The Last Meetings

Bill moved to accept the minutes from the February 27, 2020 meeting. Terri seconded and the motion passed unopposed with Janet abstaining.

Bill moved to accept the minutes from the March 6, 2020 meeting. Janet seconded and the motion passed unopposed with Beth abstaining.

G. Appointment of Interim Director

Bill moved that we retain David until such a time that he picks up duties from Fairfax. Terri seconded and the motion failed with 4 votes for aye (Bill, Terri, Maureen, and Victoria) and 5 votes for nay (Debbie, Janet, Beth, Randi, and Garrey).

Janet moved that we extend David's employment until May 31st 2020. Randi seconded and the motion passed with 6 votes for aye (Terri, Debbie, Garrey, Janet, Beth, and Randi), 2 votes for nay (Victoria and Maureen), and Bill abstaining.

Garrey moved that the executive committee receive a personnel complaint, investigate with the employees involved, and report the results to the full board. Janet seconded and the motion passed unopposed.

H. Ratification of Library Closing, Director Posting and Advertisement

Garrey moved that the President and Vice President, along with advice and counsel of the Director, be empowered to closed/reopen the library due to the COVID-19 pandemic. Victoria seconded and the motion carried unopposed.

Garrey moved that we ratify the posting which was previously posted on VACO VML. Bill seconded and the motion passed unopposed.

Bill moved that the search committee handle the Director posting and advertisement. Janet seconded and the motion passed unopposed.

I. Discussion of Continued Closing of Library

Bill moved that the President and Director handle the staffing and bathroom options during the closure. Garrey seconded the motion passed unopposed.

J. Public Comment-None

K. Report Of The President-None

L. Report Of The Librarian

David provided information explaining that the State has changed its regulations for the expenditure of grant funding due to the pandemic. The State is now allowing 40% of the grant funding to be used for MLS salaries, which is an increase from the previous allowed 25%. The regulations also will allow for some funding to be carried over to the 2021 fiscal year.

M. Report Of The Treasurer

Debbie passed out her report, which included the budget for FY2021. The board discussed the remaining book budget of \$14,000 and how, due to new state regulations, approximately \$8000 of this budget could be used to pay salaries.

Garrey motioned that the board take full advantage of the state allowances use up to 40% of the state funded money to pay for salaries. Janet seconded and the motion moved unopposed.

N. Committee Reports

1. Finance-None

2. Personnel-None

3. Buildings And Grounds

Litwood Services pruned the trees near the parking area.

4. Policy-None

5. Expansion

Victoria appointed Bill to the expansion committee. Victoria appointed Bill as the chair to the expansion committee.

O. Old Business-None

P. New Business-None

Q. Open Discussion

The board discussed the electronic meeting policy passed by the Board of Supervisors and how it could be used for limited essential business functions of the Library Board.

R. Adjournment

Janet moved to adjourn the meeting. Randi seconded and the motion passed unopposed. The meeting was adjourned at 12:36 pm.

The next meeting will be April 23, 2020, 4:30 pm at the Library.

Submitted by Beth Gainer, Secretary

Signed _____ Dated _____

President