

Minutes  
Rappahannock County Library Board  
Meeting  
April 22, 2021

*A. Call To Order*

Victoria Fortuna called the meeting to order at 4:31 pm in the Library's meeting room.

*B. Confirmation of Quorum*

Library Board Members present: Maureen Harris (left at 6:28 pm), Garrey Curry, Victoria Fortuna, Terri Sidrow, Randi Shumate, Debbie Knick, Judy DeSarno, Patti Peterson, and Beth Gainer.

Staff present: Amanda Weakley, Library Director.

Public present: None.

*C. Approval Of The Agenda*

Judy moved to approve the agenda. Terri seconded and the motion passed unopposed.

*D. Disposition of Minutes*

Judy moved to accept the minutes from the March 25, 2021 meeting. Patti seconded and the motion passed unopposed.

*E. Public Comment*

None

*F. Report of the President*

Victoria thanked the expansion committee for their work on the survey questions and thanked Judy for her letter to the editor of the Rappahannock News. She also thanked Debbie for help in providing financial information for the Path Grant. She noted that she had filed the Path Grant and that the Friends of the Library have completed the grant application for the Northern Piedmont Association grant which will be submitted on April 23, 2021.

*G. Report of the Librarian*

Amanda noted the following in her report:

- She submitted the form for the Library's internet e-rate, and noted that the Library will be funded at 70% of our internet cost.
- She attended a virtual new director meeting, and has another on April 28th.

- Noted that Give Local Piedmont is coming up on May 4, where the public can donate to the Friends of the Library to help support the Library.
- Noted that 41 take home story time and craft kits have been given out in April (1-22).
- Statistics for April (1-22) are: Overdrive-224 checkouts; WiFi- 26 unique users per day (average) and 723 users for the month; reference questions- 317 questions; circulation- 873 checkouts; patrons- 384 (8 curbside only); computers- 29 users.

Victoria and Amanda will look at the possibility of opening the conference room for use after the Governor updates the executive order on May 15.

The Board has asked Amanda to relay an invitation to the new Youth Services Librarian to attend the next meeting to meet the Board Members.

#### *H. Report Of The Treasurer*

Debbie provided copies of her FY21 report from year to 4/30/2021, along with the most recent investment report to each Board Member.

#### *I. Committee Reports*

- Personnel Committee -No report
- Expansion Committee –Judy reported that the expansion committee has been working on the questionnaire with Enteros. Phase 1 was discussed and it was determined that Enteros will be invited to a separate Board Meeting to discuss the project.
- Building and Grounds Committee –Garrey noted that the inmates have started mowing the Library’s grass.
- Finance Committee Report-No report.
- Policy Committee Report- No report.

#### *J. Old Business*

None

#### *K. New Business*

##### Review and Approval of Phase 1 Survey Questions

- Each survey question from the draft was discussed and corrections were made. Each final survey question was approved by the Board.

#### *L. Open Discussion*

None

#### *M. Adjournment*

Terri moved to adjourn the meeting. Patti seconded and the motion passed unopposed. The meeting was adjourned at 6:37 pm.

The next meeting will be May 27, 2021, 4:30 pm at the Library.

Submitted by Beth Gainer, Secretary

Signed \_\_\_\_\_ Dated \_\_\_\_\_

President