

Minutes
Rappahannock County Library Board
Meeting
June 24, 2021

A. Call To Order

Victoria Fortuna called the meeting to order at 4:36 pm in the Library's meeting room.

B. Confirmation of Quorum

Library Board Members present: Maureen Harris, Garrey Curry, Victoria Fortuna, Terri Sidrow, Randi Shumate, Debbie Knick, Judy DeSarno, Patti Peterson, and Beth Gainer.

Staff present: Amanda Weakley-Library Director.

Public present: Bill Nenninger.

C. Approval Of The Agenda

Judy moved to approve the agenda. Randi seconded and the motion passed unopposed.

D. Disposition of Minutes

Judy moved to accept the minutes from the May 27, 2021 meeting. Maureen seconded and the motion passed unopposed.

E. Public Comment

None

F. Report of the President

Victoria noted:

- The Friends of the Library would like any requests, from the Board, to be sent to them in writing at least 2 weeks prior to their meetings.
- The Friends will apply for a grant from Path for the computer upgrades made to the Library. If they receive this grant, they will turn the funds over to the Library to repay the cost of the upgrades. If they do not receive the grant, they will reconsider the request to repay the cost of the computer upgrades.
- Since the Friends do not meet until September, any requests prior to that time can still be made via emailed to the Friends for consideration.

G. Report of the Librarian

Amanda noted the following in her report:

- She participated in the online Library Trustees training meeting.
- The public bid for the computer upgrades was posted. She reached out to several companies. Dominion Tech won the bid and the new computers are in the office and will be set up soon.
- She will look into possible grant funds which may be available due to the American Rescue Plan Act.
- She will attend a training meeting on July 7th regarding user design in changing libraries.
- In-person story time was restarted on June 23rd and was attended by 15 children and 8 adults.
- The number of take-home story time sets for June was 38.
- The CCLC visit/story time was attended by 14 children and 3 adults.
- The summer reading program currently has 72 children and 10 young adults signed up.
- Statistics for June (1-23) are: Overdrive-330 checkouts; WiFi- 28 unique users per day (average) and 778 users for the month; reference questions- 393 questions; circulation- 1343 checkouts; patrons- 671 (5 curbside only); computers- 46 users.

H. Report Of The Treasurer

Debbie provided copies of her FY21 report from year to 6/30/2021, along with the most recent investment report to each Board Member. She noted that the report shows that no investment funds will need to be transferred to cover expenses.

I. Committee Reports

- Personnel Committee -No report
- Expansion Committee –Judy noted that the survey is complete and that Enteros will be moving forward onto the next steps.
- Building and Grounds Committee – Garrey noted that a request has been submitted to have the overgrown bushes addressed.
- Finance Committee Report-No report.
- Policy Committee Report- No report.

J. Old Business

Expansion and Renovation Project - Next Steps:

Judy reported that Enteros estimated the Library would need approximately 15,000 square feet to reasonably attend to all the wants identified through the community outreach. Due to this large estimate, the Board will need to prioritize space needs to reduce this estimate to approximately 12,000 square feet which is more realistic for a remodel or for a new build project.

Judy spoke with Betsy Dietel about Rush River Commons to see what spaces are being planned in that project, so that the Board could consider these possible community spaces

when prioritizing spaces in the future Library. Judy noted that Rush Commons will consider offering the Library a raw site, but the prospective lease price is currently unknown.

The Board went through the space needs program chart from Enteros to prioritize needs. Cuts were made to various space usage. Judy will take the chart back to Gil with the Board's recommendations and requests for him to resize/limit some space usage to bring the estimated Library size down to a maximum of 12,000.

K. New Business

None

L. Open Discussion

None

M. Adjournment

Terri moved to adjourn the meeting. Judy seconded and the motion passed unopposed. The meeting was adjourned at 6:25 pm.

The next meeting will be July 22, 2021, 4:30 pm at the Library.

Submitted by Beth Gainer, Secretary

Signed _____ Dated _____

President