

Minutes
Rappahannock County Library Board
Meeting
July 28, 2022

A. Call To Order

Victoria Fortuna called the meeting to order at 4:32 pm in the Library's meeting room.

B. Confirmation of Quorum

Library Board Members present: Victoria Fortuna, Randi Shumate, Patti Peterson, Beth Gainer, Maureen Harris, Debbie Knick, and Garrey Curry.

Absent: Judy DeSarno

Staff present: Amanda Weakley-Library Director.

C. Approval Of The Agenda

Patti moved to approve the agenda. Randi seconded and the motion passed unopposed.

D. Disposition of Minutes

Patti moved to accept the minutes from the June 24th, 2022 meeting. Beth seconded and the motion passed unopposed.

E. Public Comment

Helen Williams, from the Friends of the Library, presented a check for \$9,100 for Library programming to the Library Board. The Board thanked the FOL for their generous donation.

Kit Johnston, an applicant to the Library Board, introduced herself and gave a little history about her Library experiences. She attended the Board meeting to see how they were conducted. Her application will be up for review by the Board of Supervisors on August 1st.

F. Report of the President

Victoria reported:

- She sent the informational letter to Betsy Dietel with the Board's initial questions regarding a possible ground lease. Betsy responded, but noted that the Rush River Project could not give the Board the information we were seeking at this time due to ongoing situations with the County and town of Washington.

- She met with Amanda and Bill Dietel. Bill noted that he may not be able to continue with the foundation to help fundraise for the Library. He recommended the FOL handle the fundraising for the expansion/renovation project.
 - Patti noted that if Bill disbands his advisory committee, the committee's members might be able to be integrated into the FOL. She noted that several of those members have fundraising experience. Helen will talk to Bill about the situation and how the FOL may be affected.

G. Report of the Librarian

Amanda reported:

- The new Library assistant position has been filled by Jerry Anne Kines. She started on July 15th.
- The privacy pod is expected to be delivered on August 1st.
- The application for state aid was approved for the amount of \$74,176.00.
- The Master Gardeners of Fauquier and Rappahannock Counties recently donated 3 books to the Library.
- The County donated a white board to the Library which has been installed in the meeting room.
- The "hobbit" house has been removed from the Library grounds.
- Upcoming events include: July 29th at 11:15 am, Groovy Nate, a children's entertainer, will perform (sponsored by the FOL) along with ice cream provided by the PATH foundation ; August 8th, Sharon will have a Library display, with Library and teen programming information, at the schools' meet the teacher event ; August 24th at 10:30 am, Blue Ridge Wildlife Center will present an educational and interactive program for children.
- She attended a LVA New Directors Meeting on July 20th and will attend the FOL meeting on August 4th and the Region 6 Directors Meeting on August 19th.
- Statistics are up and the meeting room has been in high demand, causing some patrons to be turned down for usage.
- She has received some negative feedback from patrons regarding moving the Library to a new location.
- Denise's retirement date is October 1st. Amanda is planning a party.
- She is currently working on a procedures book to help staff and new hires.

H. Report Of The Treasurer

Debbie provided copies of her FY23 report from year to 7/31/2022, in the folders and will email a copy of the investment report to each Board member.

She noted that the end of year statements will be available after the County audits are complete.

H. Committee Reports

- Personnel Committee-No report

- Expansion Committee-No report.
- Building and Grounds Committee-Garrey noted that there is an issue with the air handler and with a floor outlet which are currently being checked/fixed. He stated that the regional jail is not currently cutting the grass, so the County is looking into grass cutting contracts.
- Finance Committee Report-No report.
- Policy Committee Report-No report.

I. Old Business

Victoria and Amanda are trying to contact local landowners to see if there may be any land available as possible Library build sites. Maureen provided more contact addresses for them to reach out to.

Victoria will reach out to Gil at Enteros to get an estimate on the amount of land the Library would need for a new site. Amanda will also reach out to give Gil an update on where the renovation/expansion project stands.

J. New Business

Beth will be absent at the August meeting and Randi will be her substitute secretary.

K. Open Discussion

None

L. Adjournment

Patti moved to adjourn the meeting. Randi seconded and the motion was passed unopposed. The meeting adjourned at 5:31 pm.

The next meeting will be Thursday, August 25 at 4:30 pm at the Library.

Submitted by Beth Gainer, Secretary

Signed _____ Dated _____

President