

Minutes  
Rappahannock County Library Board  
Meeting  
October 27, 2022

*A. Call To Order*

Victoria Fortuna called the meeting to order at 4:33 pm in the Library's meeting room.

*B. Confirmation of Quorum*

Library Board Members present: Victoria Fortuna, Randi Shumate, Beth Gainer, Garrey Curry, Judy DeSarno, Kit Johnston, and Debbie Knick.

Absent: Patti Peterson, Maureen Harris

Staff present: Amanda Weakley, Library Director.

*C. Approval Of The Agenda*

Judy moved to approve the agenda. Kit seconded and the motion passed unopposed.

*D. Disposition of Minutes*

Judy moved to accept the minutes from the September 22th, 2022 meeting. Kit seconded and the motion passed unopposed.

*E. Public Comment*

None

*F. Report of the President*

- No report

*G. Report of the Librarian*

Amanda reported:

- She is currently working on E-rate and Bibliostats.
- She has submitted the final ARPA grant report and is expecting reimbursement for the privacy pod.
- She has interviewed four applicants for the full time library assistant position and hopes to have someone start November 15th.
- She will be attending a Region 6 Directors meeting on November 18th in Edinburg, VA.
- She gave two student tours of the Library to students from RCHS.
- Sharon has been working with the RCES PTO for their upcoming Halloween event.

- Volunteers from Atlantic Union Bank helped with the Library's Halloween story time.
- There will be a children's entertainer, John Farrell, on November 16th at 10:30am at the Library.
- The Christmas children's story time will be on December 3rd at noon.
- The meeting room has had 186 signs up this year and the new privacy pod has had 20 uses since it was installed.

#### *H. Report Of The Treasurer*

Debbie provided copies of her FY23 report from year to 10/31/2022 and monthly investment report in the folders to each Board member.

#### *I. Committee Reports*

- Personnel Committee-No report
- Expansion Committee-Judy reported that the expansion committee reviewed the expansion/renovation project proposals from the firms that were not chosen. She expressed that they were not very idea inspiring and it would be better to review the presentations given to the Board by each firm, if they are available. She has reached out to Gil, from Enteros, to get an estimate of the cost of having another draft drawing of the outside structure of the Library. He had not responded as of yet. Judy asked Victoria, and she agreed, to send a letter to Charlie Thompkins, a nearby landowner, to gauge if he might have land that he might be interested in selling/donating to the Library. Judy will be meeting with Bill Dietel to talk about his fundraising organization and how it might be utilized for the Library. Kit expressed her thoughts regarding the project and the Enteros survey. Judy, Kit, and Amanda will meet and go over what has previously been done for the project to give Kit a better overview. Debbie recommended that the Board look at various smaller libraries to see how they are utilizing their spaces for their services and see what might work or not work in our Library's situation. Garrey noted that if Board members get together to visit libraries, the visits would need to be noticed. However, individuals could go and then report their findings to the Board. Amanda will put together a list of newer small libraries that might be good options to see, and send it out to the members.
- Building and Grounds Committee-Garrey noted that there are dead and leaning trees by the bookbarn. Amanda stated that she is currently working on getting someone to take care of the trees. Garrey noted that Debbie is going to be looking at the cost of getting the Library's septic tank pumped.
- Finance Committee Report-No report.
- Policy Committee Report-Mareen sent a note which Amanda read. Maureen noted that the "Reconsideration Request Form" should be updated with clearer wording on requirements for submitting the form. Amanda will work with the policy committee on this document.

*J. Old Business*

None

*K. New Business*

Term competition

- Beth Gainer's term will be completed December 31st, 2022. She will not be seeking reappointment.
- Garrey Curry's term will be completed December 31st, 2022. He will be recommending that Bonnie Jewel be appointed as the County representative to the Board.

*L. Adjournment*

Judy moved to adjourn the meeting. Kit seconded and the motion was passed unopposed. The meeting adjourned at 5:40 pm.

The next meeting will be Thursday, December 1, 2022 at 4:30 pm at the Library.

Submitted by Beth Gainer, Secretary

Signed \_\_\_\_\_ Dated \_\_\_\_\_

President