

Minutes
Rappahannock County Library Board Meeting

July 27, 2023

A. Call to Order

Victoria Fortuna called the meeting to order at 4:35 pm in the Library's meeting room.

B. Confirmation of Quorum

Library Board Members present: Judy DeSarno, Victoria Fortuna, Maureen Harris, Bonnie Jewell, Kit Johnston, Patti Peterson, Randi Shumate.

Absent: John Beardsley, Debbie Knick

Staff present: Amanda Weakley - Library Director

Public present: Ruth Welch - Friends of the Library

C. Approval of the Agenda

Judy moved to approve the agenda. Patti seconded. The motion passed.

D. Disposition of the Minutes

Judy moved to approve the minutes. Kit seconded. The motion passed.

E. Public Comment

Ruth Welch reported that the Friends have donated 3 themed baskets (beach items, garden items and walk-in-woods items) for the Adult Summer Reading Program. She then shared that the Friends, using a PATH grant, are planning a Local Artist Program in October. Ruth also expressed interest in the Friends having an MOU with the Library.

F. Report of the President

No report.

G. Report of the Library Director

- Soft Wash HydroClean - Steve Cox cleaned the exterior of the library and sidewalks at no charge. What an improvement! Thank you, Steve.
- Submitted FY 24 State Aid Application (Expected grant totals \$67,975.00).
- The library has been busy with patrons, programs, cataloging, and capturing statistics for Bibliostats.

- We have been purging our patron records. Library cardholders who have been inactive in all systems for 5 years will be removed.
- We are sharing our FY quick stats using graphics (created by Jerry Anne) on Facebook and in the Library
- Amanda will attend the Region 6 Library Directors Meeting on August 18 at Massanutten Regional Library in Harrisonburg, Virginia.
- The Summer Reading Programs for all ages continues. There are 135 youth registered for SRP. The Adult Program's raffle entries have not been tallied, but the box is full.
- The Blue Ridge Wild Life program had 36 attendees.
- The STEAM Workshops had 26 participants.
- The Senior Art at the Library Program, made possible by a grant from RAAC's Claudia Mitchell Arts Program, continues to be popular.
- On Wednesday, August 2, there will be a Summer Reading Wrap-Up and Community Event with Rocknoceros, Washington's Legendary Band for Kids (and their parents), and an Ice Cream Truck provided by the PATH Foundation.
- Amanda will be a future guest speaker for Rapp@Home

H. Report of the Treasurer

Debbie Knick provided copies of her report dated July 27, 2023 that show \$15,351.29 funds remaining (as of today, for FY23). She noted that of the remaining funds from FY23, \$2,700 represent the RAAC Mitchell Funds and are to be appropriated for other programs in FY24.

We did not need to use any investment funds for FY23.

I. Committee Reports

Personnel Committee - no report

Expansion Committee - Patti gave the report for John. After the last meeting, John communicated with Gil of Enteros Design about the increase in cost from about \$10,000 in the original contract, to \$16,640 in the current proposal dated June 16, 2023. Gil explained that the increase in fees accounts for additional services and inflation. Gil will now provide up to 2 options. After approval, Gil will develop a concept floor plan and exterior building renderings of the preferred option. John found Gil's explanation reasonable and recommended that the Board take action on the current proposal. Victoria moved that we accept John's recommendation to move forward with Gil's current proposal for Architectural Concept Design. Judy seconded. Motion approved.

Buildings and Grounds - Bonnie reported that the RSW Trustees may be available to trim the bushes in front of the library. She first clarified that the Friends of the Library do not want to have this covered in their landscaping plan that includes mulching/weeding the flower beds.

Finance Committee - see Treasurer's report.

Policy Committee - Maureen reported that she has no policy updates at this time, but she will continue to work with Amanda on any policy updates.

J. Old Business

Judy discussed the possibility of a "Development Committee." This committee will develop a plan for the best way to solicit funds for the Library building expansion. There was much discussion of how best to proceed. Ideas included: approaching individuals who have expressed an interest in supporting the library, exploring grant opportunities, and involving as much of the Rappahannock community as possible.

K. New Business

Victoria has been in communication with Bill Dietel about the Library Foundation. Bill is no longer active in the Foundation, and Victoria will reach out to other members of the Foundation to learn more of the Foundation's involvement as the Library moves forward in the Expansion/Renovation project.

L. Open Discussion

There was more discussion on how best to solicit funds for the Expansion project.

M. Adjournment

Kit moved to the adjourn the meeting. Maureen seconded. Motion approved.

Patti left the meeting at 5:33 pm.

Meeting adjourned at 5:50 pm.

Next meeting Thursday, August 24, 2023 4:30 pm

Submitted by Randi Shumate, Substitute Secretary.

Signed _____

Dated _____

President